



Graduate Student Council
Executive Board Meeting-Weekly
Date: September 17th, 2024
Zoom

Called to order at 8:07am by President Abigail Isaacson

MINUTES:

I. Members in Attendance

- A. President – Abigail Isaacson
- B. Vice President – Abbey Murphy
- C. Chief of Staff – Gabriella Grigsby
- D. Treasurer – Danielle Jensen
- E. Coordinator of Public Relations – Jenna Estok
- F. Coordinator of Social Events and Outreach – Kennedy Corley
- G. Special Guest – Chris Homeister from Green Fund

II. Executive Board Member Updates

- A. President – Abigail Isaacson
 - i. Green Fund – Chris Homeister
 - 1. The
- B. Vice President – Abbey Murphy
- C. Chief of Staff – Gabriella Grigsby
 - i. Microsoft form to determine time for headshots has been sent. Please fill it out at your earliest convenience.
 - ii. Make sure personal agendas are done before executive meetings
- D. Treasurer – Danielle Jensen
 - i. In the process of reviewing catering order for GNITB. We need to consider decreasing the amount we are spending on food since a lot of food was left over last year. Thinking of decreasing the order by about \$200.
 - ii. We will need to order some more giveaway items. Will follow up with Jessica to see what the budget is looking like.
- E. Coordinator of Public Relations – Jenna Estok
 - i. No scheduled events to push. Will monitor social media for on campus events to advertise.
 - ii. Keep updated about upcoming events.
 - iii. Executive board introduction posts coming soon
 - 1. Personal photos vs. headshots



2. Send Name, Position, Program, Type of Assistantship/ways you are involved on campus, and something interesting about you!

F. Coordinator of Social Events and Outreach – Kennedy Corley

i. Will begin reaching out to various departments and groups for collaborations.

III. Current Initiatives

A. A professional development series is underway with Career Services and SGA. Will keep everyone up to date on the progress.

IV. Long-term Initiatives

V. Questions

VI. Actions Items

Member	Action Item	Target Due Date	Notes
Abigail Isaacson			
Abbey Murphy			
Gabby Grigsby	- Schedule Headshots with Megan Raymond		
Danielle Jensen			
Jenna Estok	- GNITB flyer made and ready to post once approved by president's office. - Assembly meeting flyer to post and attach to email for Nikki - Link tree needs to be updated		
Kennedy Corely	- Create RSVP link for assembly. - Create form for GNITB		

Meeting adjourned at 8:47am by President Abigail Isaacson